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March 16, 2020

Memo: Coronavirus disease (COVID-19)

Due to recent developments tied to the global spread of the coronavirus (COVID- 19) and the heightened risks for people with developmental disabilities and the elderly, Wasco, Inc. wanted to communicate the following precautions/actions we will be taking.

1. We ask that all staff and consumers please follow our policies and guidelines for illness (please see attached), **if you do feel you are ill or at risk please stay home**. Please plan to follow the attached health/safety policy (see reverse side). If there is assistance needed to ensure the policy is followed, please feel free to reach out.
2. We have taken time to educate our consumers and staff about the virus and that increasing handwashing at this time is important.
3. We have taken action to enhance our cleaning protocol and supplies. We have implemented a plan to monitor all people entering the building and a protocol to be followed if an individual is showing signs/symptoms of illness.
4. Our programs/activities in the community have been stopped at this time. We have limited access to our main facility to only necessary personnel and visitors.
 - a. There will be no outside vendors entering through our double doors. This means the vending machines will not be stocked moving forward until further notice.
 - b. Deliveries and going out to get food will be stopped to limit community exposure.
 - c. Consumers/staff that need to leave during the day for a meeting, appointment, etc. will not be permitted to return until the following day. Wasco, Inc. expects that the person will be monitored at home during that time for any signs of illness they may have contracted.
5. Wasco, Inc. has an emergency preparedness plan- if we are to receive an infected consumer in this area; we will start following the procedures in the plan or if there is further guidance released.

As this is a rapidly evolving situation, this guidance may be updated at any time. Staff and community participants are asked and expected to utilize good judgment in regards to activities and community awareness.

Thank you for your patience and understanding. We strive to keep the well-being of all of our consumers and staff first. We will continue to monitor the situation and deliver updates for any changes.

Sincerely,

Wasco, Inc.

Serving People, Reaching Goals, Enriching Lives



1. An individual served should stay home if having any of the symptoms listed below:
 - Fever of 99.6 and above, orally
 - Diarrhea and/or vomiting
 - Blow to the head (if individual displays nausea, lethargy, dizziness)
 - Draining open sore or burn (until treated)
 - Signs of ear infection (rubbing or pulling on the ear)
 - Severe cold (nasal drainage not clear) and/or deep, chesty cough
 - Rash (until the cause is diagnosed and determined to be non-contagious)
 - Significant injury such as sprains, broken bones or lacerations that might affect your ability to work safely or might require limitations to the completion of your daily tasks unless you have a release to work from a physician.
 - Bleeding wounds
 - Lice and scabies
 - Inflammation of the eye
 - Any contagious disease
 - Pinworms
 - Bed Bugs
2. If any of the above exists at any facility, appropriate personnel will proceed to provide the appropriate level of care for the individual.
3. An individual receiving services may return to programming if:
 - Fever and/or diarrhea free for 24 hours
 - A Dr.'s slip if out for more than three (3) days.
4. All persons served are required to complete an emergency medical authorization upon entry into our programs. This form will be updated at the time of your individual program plan, annually.