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|  | Wasco, Inc. |

Memo

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| To: | Wasco, Inc. Staff, Individuals Served, Families, Guardians, SSA, Washington Co Board of DD, Providers |
| From: | Alicia Simms |
| cc: |  |
| Date: | November 23, 2020 |
| Re: | COVID- 19 Update |
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As many of you know there is a surge in COVID-19. As a result Wasco, Inc. has developed a plan to ensure everyone’s safety to the best of our ability and knowledge.

Every week we will monitor the percentage of individuals and staff that are out due to exposure and/or a positive test result. If consistently for 3 weeks the percentage is 3% or higher, we will close program for 3 weeks to help minimize the spread of COVID-19. Everyone will be informed via One Call Now. If you have not updated your information in 2020, please contact Alisa at 740-373-3418 ext. 224 immediately.

We are monitoring symptoms at least twice a day for all individuals and staff at Wasco, Inc. If someone displays a symptom of COVID-19 that is not related to a current diagnosis our protocol mirrors the DODD guidance stating that the person must take off for 10 days and recommends consulting with a physician. The person must also be fever free for 24 hours without taking fever reducing medication before return. As a result of this strict policy, staffing shortage is very real. Wasco, Inc. is doing our best to ensure acuities and safety needs are met, while attempting to limit cross exposure among individuals and staff. When it comes to ensuring the safety and following the DODD guidelines, there may be times that we need to cancel portions of our programs at the last minute due to not meeting acuities and safety needs of our individuals. We will do our very best to provide as much notice as possible, but cannot guarantee a timeframe.

Safety of our staff and individuals is our number one priority while providing the services they wish to receive from Wasco, Inc. We hope you understand why we have to put these measures in place during this difficult time.

If you have any questions or concerns, please feel free to reach out to Alicia Simms at 740-373-3418 ext. 209., [asimms@wascoinc.org](mailto:asimms@wascoinc.org) or 724-730-8106.

Hope everyone stays safe and well!!